FREQUENTLY ASKED QUESTIONS (FAQs)

CYBERSECURITY ENERGY DELIVERY SYSTEMS (CEDS)
2016 PEER REVIEW

GENERAL QUESTIONS

1. When is the 2016 CEDS Peer Review?

The U.S. Department of Energy (DOE) Cybersecurity for Energy Delivery Systems (CEDS) 2016 Peer Review will take place at the Hyatt Regency Crystal City at Reagan National Airport in Arlington, VA on December 7-9, 2016.

2. I have been invited to present at the Peer Review. Do members of my organization need to register for the event?

All attendees (both invited and members of the public) **must** register prior to the event. No registration will take place on-site the day of the event. Individuals that are not registered will not be granted access to the event.

3. Where do I register for the 2016 Peer Review?

Please visit the 2016 Peer Review event site for the link to registration: *http://netl.doe.gov/events/ceds-peer-review*

4. What does my registration fee cover?

- **Entrance Fee Only:** Includes all meeting sessions, but no food or coffee is included - $67.00
- **Full Registration:** Includes Entrance Fee, Continental Breakfast/Coffee, breaks, and lunches (Wednesday and Thursday) - $272.00

5. When is my project/organization scheduled to present?

A draft agenda is provided on the 2016 Peer Review event site: *http://netl.doe.gov/events/ceds-peer-review.* Please check the site regularly to ensure that you are viewing the most recent version of the agenda. A final agenda will be emailed to all participants within 2-3 business weeks.

6. What template should I use to prepare for the Peer Review Presentations or Information

Each invited participant has received their respective template(s) based on the sessions they have been asked to participate in. Updated PowerPoint templates for Peer Review and Information Sharing Presentations were sent via email to respective projects on September 28, 2016. The templates are also posted at the CEDS Peer Review event site: *http://netl.doe.gov/events/ceds-peer-review.* Please remember that presentations are made publicly available following the event on the ieRoadmap website.

7. Who should attend the Peer Review to represent my organization?

Organizations should only include essential representatives when planning travel to this event, as space at the venue is limited. National labs should plan to present with their partner asset owners, vendors, and solution providers. The intent here is to have one of their industry partners, if applicable, stand up on stage alongside the National lab speaker and present on their role in the project and be there to answer any questions.

8. Does my organization need to submit any materials prior to attending the Peer Review?

The "Project Summary Template" and a copy of your respective presentation (either Peer Review or Information Sharing) must be submitted electronically to Megan.Yachini@netl.doe.gov by **5:00pm, EST on November 04, 2016**.

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POSTER SESSION QUESTIONS

1. **My organization will be participating in the poster session. What materials am I responsible for bringing to the event?**
   All organizations are responsible for bringing their own Poster, PowerPoint slides, and Laptop or computer. Easels, outlets and table space will be available in our event space for projects that requested these accommodations.

2. **How many poster presentations can my organization present?**
   Each organization has been invited to present (1) poster presentation on the topic of the project specified in your invitation email, unless specified otherwise.

3. **I did not receive a template for the Poster Session. What should be included on my poster?**
   A template is not provided for the poster sessions. Posters should not be larger than 30x40. Poster board will be available at the event if you need to mount your poster onto something more stable to display on the easel. Posters should share the highlights of your project, lessons learned, and outcomes experienced throughout your work.

4. **Does a representative from my organization need to be present during the entire Peer Review event? Does a representative need to be present during the poster sessions?**
   A representative from your organization (familiar with the project) should be stationed with your poster during each poster session. However, it is not mandatory for the same representative to be present for each day of the event, nor does the representative need to be present during the Peer Reviews.

5. **If my organization chooses to utilize PowerPoint slides during the poster sessions, can we use audio?**
   Audio can be used in conjunction with PowerPoint slides during the poster session. However, we ask that you keep audio to a low volume as to not disrupt other participants/presenters. It is your responsibility for any equipment that you may need to implement audio.

6. **Can my organization run a live demonstration instead of showing PowerPoint slides?**
   Demonstrations may be used instead of PowerPoint slides. Please note that if you plan to do a demonstration,
   - You must let Megan.Yachini@netl.doe.gov know of your plans and what your demonstration will involve.
   - Be cognizant of the space limitations in our venue.
   - We are only providing table space to set-up a laptop and/or an easel (if you requested these items).
   - Noise must be kept to a minimum.